

## WSCA AGM Minutes in Brief 09.01.2018

### 1.0 Present

Emily Kippen **\_Chair** (EK)  
Debbie Walsh\_Regional Director, RIBA West Midlands (DW)  
Anthony Clerici (AC)  
Kevin Davis\_**Treasurer** (KD)  
Matthew Adams (MA)  
Phil Kavanagh\_**Secretary** (PK)

### 2.0 Apologies

Phil Howl (PH)  
Conor Nolan\_Project Manager, RIBA West Midlands (CN)  
Malcolm Hay (MH)

### 3.0 Last AGM Minutes

The previous AGM meeting minutes 07.02.2017 were agreed as an accurate record.

### 4.0 Chair's report

EK reported that a good year of steady progress was achieved, with the main highlight being the new WSCA Award being established. The Award had 33 entries, thanks to a lot of support from the Region RIBA with grant funding and Conor's active involvement. There was also an exhibition that formed part of the Worcester Live Festival with an awards event following attended by around 45 people; the exhibition pulled in many more. There were also a Biophillic design lecture that was well attended, and the traditional Christmas social that brought along a few new faces.

### 5.0 Treasurer's report

KD reported good progress on setting up new account, although Lloyds requires the committee's formal confirmation to transfer funds from the existing Midshires account to the new account. As noted above there was also a successful application for an RIBA LIFT grant.

Accounts need to be submitted to Central for auditing by the end of January.

### 6.0 Accounts

The accounts had been circulated prior to the meeting and are attached with these minutes.

It was formally agreed by the committee to close down the Birmingham Midshires account and transfer the balance to Lloyds Bank

### 7.0 Roles/ Appointments

EK confirmed that she was happy to continue in her role as chair. This was supported and seconded by KD & PK respectively.

KD confirmed that he was happy to continue in his role as treasurer. This was supported and seconded by PK & EK respectively.

PK confirmed that he was happy to continue in his role as Secretary. This was supported and seconded by KD & AC respectively.

AC & MA were also elected to the committee as members and it was agreed that those regular attendees who were not able to attend could be co-opted at the next meeting/s.

## AGM Close

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### 3.0 Last Minutes

The previous meeting minutes 07.11.2017 were agreed as an accurate record.

### 4.0 Review of Forthcoming Events

The strategic approach to how the overall year would pan out was discussed and the importance of aiming at a realistic balance of events that reflects the limited time the active members have was agreed. A draft programme of events was scheduled and it would consist broadly of the following:-

**4.1 Regular Meetings.** These would be on a monthly or **bi-monthly** basis depending on what is happening.... these are open to **all local professionals & students!! Please note these meetings are pretty informal and are as much a social event as they are for planning the way ahead... all welcome!!**

**4.2 Local Building Awards Scheme.** It was agreed to move forwards and build on the success of the 2017 local awards scheme for Worcestershire. It was noted that feedback from judges in relation to being more prescriptive on amount of text, site plans etc needs to be addressed but generally the format worked well and this year's awards scheme will move forward in the same timeframe and format.

Therefore the awards ceremony will be managed around the time of the Worcester Festival, with an exhibition at Guildhall possibly up for more than one day this time and early contact with the Worcestershire local press will also be important. It would be good to hold a talk and an exhibition at Stanbrook Abbey as a 2017 winner, to launch this year's awards.

AC/DW confirmed there would be grant funding to apply for and that the committee might wish to look out for some matching sponsorship. It was noted that the overall cost last year was £1700-£1800 with £1000 being received in RIBA grant funding.

EK reported that she had searched for further exhibitions spaces and would confirm these via e-mail. These are noted below in post meeting note:-

#### **4.3 Post Meeting Note: Local Award Exhibitions**

WAA exhibitions dates booked in so far this year:

WAA2017 @ County Hall - TBC

WAA2017 @ Sawyard Gallery Bewdley - 3rd March to 29th April 2018

WAA2017 @ Stanbrook Abbey - TBC

WAA2018 @ Guildhall - 25th August 2018

WAA2018 @ Henry Sandon Hall - 26th August to 6th October 2018

Any help putting the exhibitions up and taking them down on these dates would be greatly appreciated!

#### **4.4 Local/Regional Building Visits**

Although at present there is no specific local or regional buildings that the branch has strong feelings about visiting, this may change through the year as buildings from the RIBA awards are published/shortlisted.

**6.5 Christmas get-together.** The Christmas event is becoming a traditional and successful way to end the year.

#### **7.0 Membership/Involvement/Connections**

**7.1** There was discussion on how to attract more local members to the regular meetings, although it is noted that visits and events are well attended. Suggestions included personal invitations for new members and those moving into the area, a spring social and possibly a more students or Part 3 focussed meetings or group.

**7.2** There was also a discussion around perhaps organising joint activity/activities with Hereford Branches and pooling CPD resources.

#### **8.0 Any Other Matters**

**8.1** DW raised a query in respect to having CPD sessions away from Birmingham - one is being arranged in Ludlow. It was generally agreed as a good idea for Herefordshire and Shropshire but in relation to Worcester it is possibly less accessible to Birmingham, but it does have an aesthetic appeal!!

#### **9.0 Next Meeting**

Tuesday 13th March 2018 @ 7.30pm @ Bolero Bar & Kitchen, Worcester