

ANNUAL GENERAL MEETING HELD: 6.30 pm, 14th September 2005

LOCATION: The Pheasant, New Street, Worcester

1.00 PRESENT: Action

Helen Wootton (Chair)
David Davis (Secretary)
Anthony Clerici (Treasurer)
Malcolm Hay
Henry Gorst
Victoria Poole
Stefania Calabrese
Kevin Davis
Ed Baverstock

2.00 APOLOGIES:

None.

3.00 PREVIOUS MINUTES:

The minutes of the Annual General Meeting of 4th August 2004 were accepted as a correct record of what then took place. Proposed by Anthony Clerici and seconded by Helen Wootton.

4.00 MATTERS ARISING:

Helen Wootton confirmed that she had approached previous committee members to ascertain whether they wished to continue, as agreed at the previous AGM, but had received no response.

Secretary and Chair have been unable to add to the database of e-mail addresses for contacting members.

5.00 CHAIR PERSON'S REPORT:

Helen Wootton presented her Chair's Report to the meeting, a copy of which is appended hereto.

6.00 SECRETARY'S REPORT:

The Secretary reported that the latest Branch Report had been submitted to Region the previous day.

Six new members had been notified by Region and Secretary had written to these to welcome them to the Branch. No response received.

7.00 TREASURER'S REPORT:

Treasurer reported that the bank balance currently stood at £1,960.61 plus tax and interest.

This year's grant is outstanding and will be received on submission of this year's accounts.

No accounts to present at present. Final details of Will Allsop lecture to be settled prior to submission for audit.

Treasurer gave notice that an auditor was required. David Davis agreed to speak to Patrick Firminger of Firmingers Chartered Quantity Surveyors with regard to this matter.

Secretary

8.00 ELECTION OF COMMITTEE MEMBERS:

Helen Wootton, David Davis, Anthony Clerici, Ed Baverstock, Malcolm Hay and Victoria Poole all agreed to remain as committee members. Kevin Davis and Stefania Calabrese volunteered their services and were accepted.

9.00 ELECTION OF CHAIR:

David Davis nominated Helen Wootton for continuation as Chair. Helen Wootton agreed to stand and nomination was seconded by Anthony Clerici and supported unanimously.

10.00 ELECTION OF TREASURER:

Anthony Clerici indicated that he was prepared to continue as Treasurer for the ensuing year and in the absence of any other nominee, Anthony Clerici was confirmed Treasurer for the year unanimously.

11.00 ELECTION OF SECRETARY:

Helen Wootton nominated David Davis as Secretary for the ensuing year. This was seconded by Ed Baverstock and passed unanimously.

12.00 ANY OTHER BUSINESS:

12.01 Part III Master Class

Agreed that support would be provided again this year for Part III / newly qualified Architects with 1 or more 'master class' seminars. Helen Wootton to liaise with UCE. Secretary to circulate practices and locate Part III / NQA advice.

Chair /
Secretary

12.02 **Website**

Morphicity to report on use of website in very near future to enable evaluation.

Chair to e-mail practices to encourage them to provide links to the WSCA website.

Chair

12.03 **Summer Event**

David Davis reported that some 35 people attended this year's summer event which was to participate in the English Symphony Orchestra Last Night of the Proms Firework Concert at the Three Counties Ground on 3rd September 2005. This was a family event with members bringing their children.

12.04 **Skills Show**

Victoria Poole pressed for involvement in the demonstrator's skill show at the grounds of County Hall. It was agreed that Victoria would bring forward detailed proposals for participation.

V Poole

12.05 **School of Architecture**

Anthony Clerici reported that the School of Architecture has now settled into its new premises in Birmingham. The part time Part II course is proving extremely popular.

Steve Ferrar now runs the degree course. Looking for visiting critics. Please contact Helen Wootton if interested.

12.06 **Regional Event / Dinner**

Victoria Poole suggested there should be a WSCA table / group to enable individual / couples attending separately from the Branch to be grouped. It was agreed that Victoria would speak to Amanda at RIBA.

V Poole

12.07 **CPD**

Anthony Clerici reminded everyone that individual monitoring is now in place and that the CPD website is up and running.

Ed Baverstock reported that the CPD club now seemed to be well supported.

Kevin Davis drew attention to payment being released by RIBA with regard to accredited training practices. This could be an important opportunity for members to pursue.

12.08 WSCA / Student Members

It was noted that the RIBA has introduced a free student membership.

Greg Cowan in the RIBA contact to arrange for note in student newsletter to encourage student members to participate in the WSCA.

David Davis to contact Region for student / graduate members contacts.

Secretary

12.09 Educating Planning Dialogue

Planning Committee's interpretation and response to architectural submissions was discussed. It was agreed that WSCA should develop an approach to improve communication with Planning Committees, starting with Worcester but ultimately all Committees within Worcestershire. It was noted that there is advice for Planning Committees on the ODPM website and through CABE. Helen Wootton to arrange meeting with Paul O'Connor (Acting Head of Planning for Worcester City Council) / Will Scott. It was agreed that David Davis / Anthony Clerici would support Helen with meeting as necessary.

Chair

12.10 WSCA Meeting Place

Henry Gorst reported that The Commandery was now under new management and it could well be possible to revert to the original agreement arising from when the WSCA members assisted (physically) with the restoration of The Commandery, that WSCA meetings could be held in the Solar Room at no charge. He reminded the meeting that WSCA architects should be able to display examples of work at The Commandery during architecture week.

It was agreed that Helen Wootton would follow up contact with new Commandery management and report.

It was agreed that approach would be made to management for a possible plaque to be provided for the room which had been renovated by local architects.

Chair

13.00 DATE OF NEXT MEETING:

It was agreed that the next committee meeting would be held on 30th November 2005 at 6.30 pm. Venue to be agreed. After proceedings to be a friendly gathering open to all members for a pre-Christmas season drink.



WSCA

Worcestershire Society of Chartered Architects

14.00 CIRCULATION:

Victoria Poole
Helen Wootton
Henry Gorst

David Davis
Malcolm Hay
Stefania Calabrese

Anthony Clerici
Ed Baverstock
Kevin Davis