

# Worcestershire Society of Chartered Architects Annual General Meeting

Date: Tuesday 12<sup>th</sup> February 2019  
Time: 6.30pm

Venue: Waitrose, Community Room, 223 London Road, Worcester WR5 2JG  
*If you need a lift from the train station, please let us know. There is free parking available in the main store car park. The room is in the far corner of the store. Refreshments will be available.*

## Pre-AGM matters

1. **Welcome: the year ahead**  
Explain proposed WSCA 2019 structure & invite volunteers for 'jobs'

## AGM matters

2. **Attendance / apologies**
3. **Acceptance of Minutes from 2018 AGM**
4. **Annual reports (Chair)**
5. **Presentation of accounts (Treasurer)**
6. **Election of Chair, Secretary & Treasurer**
7. **Any other business**
8. **Next meeting:** Tuesday 12<sup>th</sup> March @ 6.30pm @ Waitrose TBA  
*(normally 2<sup>nd</sup> Tuesday of the month)*